



UNITED STATES BANKRUPTCY COURT
CENTRAL DISTRICT OF CALIFORNIA
OFFICE OF THE CLERK

JON D. CERETTO
Executive Officer
Clerk of Court

PUBLIC NOTICE

RE: JUDICIAL CONFERENCE PRIVACY POLICY

Amendments to the Federal Rules of Bankruptcy Procedure (F.R.B.P.) will become **effective December 1, 2003**. **These changes will not be retroactive.**

The principal changes involve privacy issues and related forms. Some of the changes are:

- The debtor must submit the new Official Form B21, *Statement of Social Security Number(s)*, which contains the full nine-digit Social Security number (SSN), at the time of filing the petition. This statement will not be part of the case file or available to the public. Instructions for submitting this form for *eFiled* petitions will be made available on the Court's web site under "Electronic Services."
- The **bankruptcy petition** must contain only the last four digits of a debtor's SSN. Similarly, only the last four digits of the debtor's SSN should appear on any document filed with the Court.
- Other "personal identifiers" (i.e., financial account numbers, dates of birth, and names of minor children) must also be redacted from all documents filed with the Court. **It is the responsibility of the filer, not the Clerk's Office, to redact all personal identifiers.**
- The debtor's full SSN will appear on the original §341(a) meeting of creditors notice sent to all parties listed on the master mailing list. Only the last four digits of the SSN will appear on the Court's copy.
- To comply with the new requirements, many of the Court's forms have changed. The amended/new forms are available free of charge and may be found on the Court's web site at www.cacb.uscourts.gov, **Procedures/Rules/Forms -> Court Forms -> Privacy Policy Forms - Effective December 1, 2003**. They may also be purchased from the on-site copy service in each division.

Please consult the text of the F.R.B.P. amendments and committee notes for actual provisions and their interpretation. The "strikeout" version can be found at www.uscourts.gov/rules/congress0303/BK-Redline.pdf; the "clean" version can be found at www.uscourts.gov/rules/congress0303/BK-Letters.pdf.

**JON D. CERETTO
CLERK OF COURT**

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